

WINN PARISH SHERIFF

FINANCIAL REPORT JUNE 30, 2012

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date DEC 26 2012

SHANNA JONES, CPA
WINNFIELD, LOUISIANA

**WINN PARISH SHERIFF
FINANCIAL REPORT
JUNE 30, 2012**

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Winn Parish Sheriff

P. O. Box 950
Winnfield, LA 71483

MANAGEMENT'S DISCUSSION & ANALYSIS

The Management's Discussion and Analysis of the Winn Parish Sheriff's (the Sheriff) financial performance presents a narrative overview and analysis of Winn Parish Sheriff's financial activities for the years ended June 30, 2012 and 2011. The Sheriff's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section. It is important to note that the Sheriff's management personnel changed during this time period as did its auditors.

FINANCIAL HIGHLIGHTS

The Sheriff's liabilities exceeded its net assets on June 30, 2012 by \$181,066 and by \$259,953 on June 30, 2011. This is due primarily to the inclusion of Other Post Employment Benefit Obligation as required GASB Statement No. 45, which is an actuarial calculation showing the estimated future costs of health and other benefits to retirees during their employment.

The Sheriff has \$385,448 in Capital Assets as of June 30, 2012 with no debt associated with it.

Debt was incurred during fiscal years ended June 30, 2012 and 2011 as approved by the State Bonding Commission for operating expenses. This debt was paid off during the fiscal year ended June 30, 2012; however, subsequent to the fiscal year end more debt has been incurred.

Personnel and Related Benefits continue to be the largest expenditure for the Sheriff as \$1,170,346 and \$1,596,650 was spent during fiscal year ended June 30, 2012, and June 30, 2011 respectively. Over all, the Sheriff decreased expenditures in the fiscal year ended June 30, 2012 as compared to June 30, 2011.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the Winn Parish Sheriff's financial position and results of operations from differing perspectives which are described as follows:

GOVERNMENTAL-WIDE FINANCIAL STATEMENTS—This report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Sheriff as a whole and present a longer-term view of the Sheriff's finances. These statements tell how the services were financed in the short-term as well as what remains for future spending.

FUND FINANCIAL STATEMENTS—A fund is an accountability unit used to maintain control over resources segregated for specific activities. The Sheriff uses funds to ensure and demonstrate compliance with finance related laws and regulations. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources at the end of the year.

Winn Parish Sheriff

MANAGEMENT'S DISCUSSION & ANALYSIS (continued)

As the Government-wide Financial Statements includes the long-term view, comparisons between these two views may provide insight into the long-term impact as short-term financing decreases. Both the governmental fund balance sheet and the governmental fund operating statement provide a reconciliation to assist in understanding the difference between these two views.

Fiduciary Funds are reported in the Fund Financial Statements and report taxes collected for other taxing bodies, deposits for work release and inmate commissary, and deposits held pending court action. The Sheriff reports these as agency funds.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents Other Required Supplementary Information consisting of a comparison of budgeted revenues and expenditures to actual revenues and expenditures.

FINANCIAL ANALYSIS OF THE SHERIFF AS A WHOLE

Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net assets may be observed and used to discuss the changing financial position of the Sheriff as a whole.

Winn Parish Sheriff

MANAGEMENT'S DISCUSSION & ANALYSIS (continued)

A summary of the basic government-wide financial statements is as follows:

Summary of Statement of Net Assets

	<u>2012</u>	<u>2011</u>
Assets:		
Cash & Cash Equivalents	\$ 313,505	\$ 20,750
Receivables	90,733	93,007
Prepaid Expenses	9,969	0
Capital Assets (Net)	<u>385,448</u>	<u>471,928</u>
Total Assets	<u>799,655</u>	<u>585,685</u>
Liabilities:		
Accounts Payable	12,305	53,511
Accrued Payroll & Related Liabilities	43,377	81,211
Accrued Interest	0	1,281
Notes & Capital Leases Payable	0	123,695
Other Post Employment Benefits	<u>925,039</u>	<u>585,940</u>
Total Liabilities	<u>980,721</u>	<u>845,638</u>
Net Assets:		
Invested in Capital Assets	385,448	448,438
Restricted	5,640	0
Unrestricted	<u>(572,154)</u>	<u>(708,391)</u>
Total Net Assets	<u>\$ (181,066)</u>	<u>\$ (259,953)</u>

Winn Parish Sheriff

MANAGEMENT'S DISCUSSION & ANALYSIS (continued)

Rather than present the Statement of Net Activities, this comparative data shows a Summary of Changes in of Net Assets:

	<u>2012</u>	<u>2011</u>
Revenues:		
Program Revenues—		
Charges for Services, Fines, Commissions	\$ 526,660	\$ 636,705
Operating and Capital Grants	124,271	192,445
General Revenues—		
Ad Valorem Taxes	1,277,797	1,279,275
State Revenue Sharing	109,946	110,600
Miscellaneous	<u>31,444</u>	<u>16,409</u>
Total Revenues	<u>2,070,118</u>	<u>2,235,434</u>
Expenses:		
Public Safety	<u>1,991,231</u>	<u>2,615,314</u>
Changes in Net Assets	<u>\$ 78,887</u>	<u>\$ (379,880)</u>

GOVERNMENTAL FUNCTION OF EXPENSES

The total function of the Sheriff is public safety and law enforcement activities.

GENERAL BUDGETARY HIGHLIGHTS

For the year ended June 30, 2012, total revenues and total expenditures were within the 5% variance allowed by state law. Variations between the original and amended budget can be primarily attributed to the fact that the original budget was prepared under prior management based on its assumptions while the amended budget was prepared by the current management and its expectations. Changes affecting liquidity include borrowing less funds and decreasing spending as possible.

CONTACTING THE SHERIFF'S OFFICE

This financial report is designed to provide a general overview of the Sheriff's finances, compliance with governmental financial reporting laws and regulations and demonstrate the Sheriff's commitment to public accountability. If you have additional questions about this report or would like to request additional information, contact Cranford Jordan, Sheriff, P. O. Box 950, Winnfield, LA 71483.

Shanna Jones, CPA

157 Larry Bruce Rd
Winnfield, LA 71483
792-8544

INDEPENDENT AUDITOR'S REPORT

Cranford Jordan, Sheriff
of Winn Parish
P.O. Box 950
Winnfield, Louisiana

I have audited the accompanying financial statements of the governmental activities, the major fund, the aggregate remaining fund and fiduciary funds of Winn Parish Sheriff as of and for the year ended June 30, 2012, which collectively comprise the Sheriff's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the Sheriff's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the U.S. and the *Louisiana Governmental Audit Guide*. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluation the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

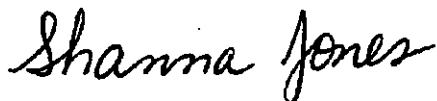
In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund, the aggregate remaining fund, and the fiduciary funds of the Winn Parish Sheriff as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a reported dated November 30, 2012, on my consideration of the Winn Parish Sheriff's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages M1 through M4 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial state-

ments, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statement in appropriate operation, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

My audit was conducted for the purpose of forming an opinion on the Sheriff's financial statements as a whole. The Budgetary Comparison Schedule presented on page 30 listed as Other Required Supplemental Information in the Table of Contents and Agency Funds and their Statement of Collections, Distributions, and Unsettled Deposits-Agency Funds presented on page 33 and listed in the Table of Contents as Supplementary Information is presented for purposes of additional analysis and is not a required part of the basic financial statements but is required by the Governmental Accounting Standards Board. The Budgetary Comparison Schedule and Statement of Collections, Distributions, and Unsettled Deposits-Agency Funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



Shanna Jones, CPA
Winnfield, Louisiana
November 30, 2012

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS**

WINN PARISH SHERIFF
STATEMENT OF NET ASSETS
JUNE 30, 2012

	<u>Governmental Activities</u>
Assets:	
Current Assets:	
Cash & Cash Equivalents	\$ 313,505
Receivables	90,733
Prepaid Expenses	<u>9,969</u>
Total Current Assets	414,207
Non-Current Assets:	
Capital Assets	
Depreciable (Net)	377,448
Non-Depreciable	<u>8,000</u>
Total Non-Current Assets	385,448
Total Assets	<u>799,655</u>
Liabilities:	
Current Liabilities:	
Accounts Payable	12,305
Payroll Related Liabilities	21,146
Accrued Payroll	<u>22,231</u>
Total Current Liabilities	<u>55,682</u>
Long-Term Liabilities:	
Other Post Employment Benefits	<u>925,039</u>
Total Liabilities	<u>980,721</u>
Net Assets:	
Invested in Capital Assets	385,448
Restricted	5,640
Unrestricted	<u>(572,154)</u>
Total Net Assets	<u>\$ (181,066)</u>

The accompanying notes are an integral part of the basic financial statements.

**WINN PARISH SHERIFF
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012**

<u>Activities</u>	<u>Expenses</u>	<u>Program Revenue</u>			<u>Net (Expense) Revenue & Changes in Net Assets Government Activities</u>
		<u>Fines, Fees, Commissions & Charges for Services</u>	<u>Operating Grants & Contributions</u>	<u>Capital Grants & Contributions</u>	
Governmental Activities:					
Public Safety	\$ 1,991,231	\$ 526,660	\$ 67,070	\$ 57,201	\$ (1,340,300)

General Revenues:	
Taxes—Ad Valorem	1,277,797
State Revenue Sharing	109,946
Interest Earnings	674
Miscellaneous	6,066
Gain on Sale of Assets	<u>24,704</u>
Total General Revenues	<u>1,419,187</u>
Change in Net Assets	78,887
Net Assets July 1, 2011	<u>(259,953)</u>
Net Assets June 30, 2012	<u>\$ (181,066)</u>

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS

WINN PARISH SHERIFF
BALANCE SHEET—GOVERNMENTAL FUNDS
JUNE 30, 2012

	<u>Major Fund General</u>	<u>Non-Major Fund DARE</u>	<u>Total Governmental Funds</u>
Assets:			
Current Assets:			
Cash & Cash Equivalents	\$ 307,865	\$ 5,640	\$ 313,505
Receivables	90,733		90,733
Prepaid Expenses	<u>9,969</u>		<u>9,969</u>
Total Assets	<u>408,567</u>	<u>5,640</u>	<u>414,207</u>
Liabilities:			
Current Liabilities:			
Accounts Payable	12,305	-	12,305
Payroll Related Liabilities	21,146		21,146
Accrued Payroll	<u>22,231</u>		<u>22,231</u>
Total Liabilities	<u>55,682</u>	<u>-</u>	<u>55,682</u>
Fund Balances:			
Nonspendable	9,969		9,969
Restricted	-	5,640	5,640
Unassigned	<u>342,916</u>		<u>342,916</u>
Total Fund Balances	<u>352,885</u>	<u>5,640</u>	<u>358,525</u>
Total Liabilities & Fund Balances	<u>\$ 408,567</u>	<u>\$ 5,640</u>	<u>\$ 414,207</u>

The accompanying notes are an integral part of the basic financial statements.

WINN PARISH SHERIFF
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2012

Total Fund Balances for the Governmental Funds
at June 30, 2012 \$ 358,525

Total Net Assets reported for Governmental Activities
in the Statement of Net Assets is different because:

Capital Assets used in Governmental Activities are not
financial resources and, therefore, are not reported
in the fund. Those assets consist of:

Non-Depreciable	8,000	
Depreciable	1,134,837	
Less: Accumulated Depreciation	<u>(757,389)</u>	385,448

Long-term liabilities are not due and payable in the current
period and, therefore, are not reported in the Governmental
Fund Balance Sheet

Notes Payable	(0)	
Capital Lease	(0)	
Other Post-Employment Benefits	<u>(925,039)</u>	<u>(925,039)</u>

Total Net Assets of Governmental Activities
at June 30, 2012 \$ (181,066)

The accompanying notes are an integral part of the basic financial statements.

WINN PARISH SHERIFF
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES—GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Major Fund General</u>	<u>Non-Major Fund DARE</u>	<u>Total Governmental Funds</u>
Revenues:			
Taxes:			
Ad Valorem	\$ 1,277,797		\$ 1,277,797
Fines, Fees, Commissions & Charges for Services:			
Civil & Criminal Fees	116,808		116,808
Commissions-Taxes	5,338		5,338
Commissions-Fines & Bonds	35,929	\$ 4,689	40,618
Prisoner Maintenance	256,824		256,824
Other Fines, Fees, Commissions & Charges for Services	107,072		107,072
Intergovernmental:			
Federal Grants	3,636		3,636
Other Grants	67,320		67,320
State Funding:			
Supplemental Pay	46,218		46,218
Revenue Sharing	109,946		109,946
Miscellaneous:			
Interest Earned	674		674
Donations	7,097		7,097
Other		<u>6,066</u>	<u>6,066</u>
Total Revenues	<u>2,034,659</u>	<u>10,755</u>	<u>2,045,414</u>
Expenditures:			
Public Safety—Current:			
Personnel & Related Benefits	1,170,346		1,170,346
Operating Services	151,080		151,080
Materials & Supplies	191,035	5,115	196,150
Travel & Other Charges	3,542		3,542
Debt Service:			
Principal Payment	513,840		513,840
Interest Payments	9,760		9,760
Capital Outlay	<u>62,853</u>		<u>62,853</u>
Total Expenditures	<u>2,102,456</u>	<u>5,115</u>	<u>2,107,571</u>
Excess of Revenues over Expenditures	<u>(67,797)</u>	<u>5,640</u>	<u>(62,157)</u>

(Continued)

WINN PARISH SHERIFF
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES—GOVERNMENTAL FUNDS (continued)
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Major Fund General</u>	<u>Non-Major Fund DARE</u>	<u>Total Governmental Funds</u>
Other Financing Sources/ (Uses):			
Debt Proceeds	390,145	-	390,145
Sales of Assets & Insurance Proceeds	<u>52,783</u>	<u> </u>	<u>52,783</u>
Total Other Financing Sources/(Uses)	<u>442,928</u>	<u> </u>	<u>442,928</u>
Excess of Revenues & Other Financing Sources over Expenditures & Other Financing Uses	375,131	5,640	380,771
Fund Balance—Beginning of Year	<u>(22,246)</u>	<u> </u>	<u>(22,246)</u>
Fund Balance—End of Year	<u>\$ 352,885</u>	<u>\$ 5,640</u>	<u>\$ 358,525</u>

The accompanying notes are an integral part of the basic financial statements.

Concluded

WINN PARISH SHERIFF
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012

Net Change in Fund Balance—Governmental Funds	\$ 380,771
Amounts reported for Governmental Activities in the Statement of Activities are different because:	
Governmental Funds report Capital Outlays as expenditures. However, in the Statement of Activities the cost of these assets is allocated over their estimated useful lives as depreciation expense. The cost of Capital Assets recorded in the current period is	62,853
Depreciation expense on Capital Assets is reported in the Government-wide Financial Statements, but does not require the use of current financial resources and is not reported in the Fund Financial Statements. Current year depreciation expense is	(121,254)
Payments made on Long-term Debt are shown as expenditures in the Governmental Fund, but the payments reduce Long-term Liabilities in the Statement of Net Assets. Payments on Long-Term Debt including Capital Lease payments were	513,840
Proceeds of Long-Term Debt are reflected as Other Financing Sources in the Governmental Fund, but are increase Long-term Liabilities in the Statement of Net Assets.	(390,145)
Increases in Other Post Employment Benefits are reflected as an increase in Expenses on the Statement of Activities, but are not reported in the Governmental Fund.	(339,099)
Governmental Funds report the entire amount received from the Sales of Assets as Revenues, but the undepreciated cost of the assets reduces the gain from the sale in the Statement of Activities.	<u>(28,079)</u>
Net Change in Net Assets per Statement of Activities	<u>\$ 78,887</u>

The accompanying notes are an integral part of the basic financial statements.

WINN PARISH SHERIFF
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES – AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Civil</u>	<u>Cash Bond</u>	<u>Tax Collector</u>	<u>Inmate</u>	<u>Work Release</u>	<u>W/R Expense</u>	<u>Totals</u>
Assets:							
Cash	<u>\$ 20,867</u>	<u>\$ 47,539</u>	<u>\$ 609,808</u>	<u>\$ 8,731</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 686,945</u>
Liabilities:							
Unsettled Balances	<u>\$ 20,867</u>	<u>\$ 47,539</u>	<u>\$ 609,808</u>	<u>\$ 8,731</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 686,945</u>

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1—INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, state revenue sharing funds, parish occupational licenses and fines, costs and bond forfeitures imposed by the District Court.

NOTE 2—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of the Winn Parish Sheriff conform to generally accepted accounting principles as applicable to governmental units. Such accounting and reporting policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the *Louisiana Governmental Audit Guide*.

Reporting Entity

Governmental Accounting Standard Board (GASB) Statement No. 14 establishes the criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under these provisions, the Winn Parish Sheriff is considered a primary government, since the Sheriff is an independently elected parish official and is not fiscally dependent on any other governmental entity. The primary government is required to consider all entities for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The accompanying financial statements present information only on the funds that comprise the Winn Parish Sheriff, the primary government.

Basis of Presentation

Government-Wide Financial Statements (GWFS):

The Statement of Net Assets and Statement of Activities report information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the Sheriff's governmental activities. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements (FFS):

The accounts of the Sheriff are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The various funds of the Sheriff are classified into two categories: governmental and fiduciary. The emphasis on fund financial statements is on major funds, each displayed in a separate column. A fund is considered major if it is the primary operating fund of the Sheriff. The funds of the Sheriff are described as follows:

Governmental Funds:

General Fund—The General Fund, as provided by Louisiana Revised Statute 33:1422 is the principal fund and is used to account for the operations of the Sheriff's office. The Sheriff's primary source of revenue is ad valorem taxes levied by the law enforcement district. Other sources of revenue include commissions on state revenue sharing, state supplemental pay for deputies, civil and criminal fees, fees for court attendance and maintenance of prisoners, and various other reimbursements, fees, grants, and commissions. General operating expenditures are paid from this fund.

DARE Fund—The DARE Fund was created by the Sheriff for the purpose of assisting management with adhering to restrictions on spending in place by the funding source. It is the only nonmajor governmental fund at this time.

Fiduciary Funds:

Agency Funds—The Civil, Tax Collector, Cash Bond, Inmate, and Work Release Funds are used to account for assets held as an agent for various taxing bodies (tax collections), deposits for work release and inmate commissary, and for deposits held pending court action. Disbursements from these funds are made to various parish agencies, litigants in suits, etcetera,

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

in the manner prescribed by law. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations and, accordingly, have no measurement focus.

Measurement Focus and Basis of Accounting

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made.

Accrual Basis—Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and the Statement of Activities display information about the Sheriff as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the exchange.

Modified Accrual Basis—Fund Financial Statements (FFS)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Sheriff considers all revenues available if they are collected 60 days after year end. Expenditures generally are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Assets Liabilities and Equity

Cash and Cash Equivalents—The Sheriff's cash is considered to be cash in demand deposits and interest bearing deposits. Cash equivalents include all short term, highly liquid investments that are readily convertible to known amounts of cash and are so near their maturity that they present insignificant risk of changes in value because of interest rates.

Capital Assets—The Sheriff reports property and equipment in the governmental activities column in the GWFS. Capital assets are carried at historical or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Sheriff maintains a threshold level of \$500 or more for capitalizing capital assets.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized. Also the Sheriff's FFS expense assets as capital outlays in the year occurring.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method. The assets estimated useful lives are as follows:

Equipment and Furniture	5 - 12 years
Vehicles	5 years
Buildings	40 years

Compensated Absences

Employees are not allowed to carry leave forward from year to year, therefore, there is no entry made for compensated absences.

Equity Classifications—In the Government-Wide Financial Statements, equity is classified as net assets and displayed in three components as applicable. The components are as follows:

Invested in Capital Assets—Capital assets including restricted capital assets, when applicable, net of accumulated depreciation.

Restricted Net Assets—Net assets with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted Net Assets—All other net assets that do not meet the definition of “restricted” or “invested in capital assets.”

In the Fund Financial Statements, governmental fund equity is classified as fund balance. Beginning with fiscal year 2011, the Sheriff implemented GASB Statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions”. This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- a. Nonspendable fund balance - amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

- b. Restricted fund balance - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- c. Committed fund balance - amounts constrained to specific purposes by a government itself using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- d. Assigned fund balance - amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- e. Unassigned fund balance - amounts that are available for any purpose; positive amounts are reported only in the general fund.

The General Fund, the Sheriff's only major governmental fund, has a nonspendable fund balance of \$9,969 which represents prepaid expenses. The remaining fund balance of \$342,916 is classified as unassigned. The DARE Fund as the only nonmajor governmental fund has a restricted fund balance of \$5,640.

Budget

Prior to the beginning of each fiscal year, the Sheriff adopts a budget for the next fiscal year. The budget is open for public inspection. All budgeted appropriations lapse at the end of each fiscal year. The budget is prepared on the modified accrual basis of accounting.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3—AD VALOREM TAXES

The Sheriff is the ex-officio tax collector of the parish and is responsible for the collection and distribution of ad valorem taxes. Property taxes are levied by the Sheriff on property values assessed by the Winn Parish Tax Sheriff and approved by the State of Louisiana Tax Commission.

**WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012**

The Sheriff levied the following ad valorem taxes for 2011:

	<u>Authorized</u>	<u>Levied</u>
Law Enforcement District #1	11.09	11.09
Law Enforcement District #2	9.40	9.40

The Sheriff's Law Enforcement District # 1 millage was established by the Louisiana constitution and does not expire while the Law Enforcement District # 2 millage for 9.40 expires in the year 2020, as voted by electors in Winn Parish.

The Sheriff recognizes property tax revenues when levied. The property tax calendar is as follows:

Property Tax Calendar

Assessment Date	January 1
Levy Date	June 30
Tax Bills Mailed	October 15
Total Taxes Due	December 31
Penalties & Interest Added	January 31 of ensuing year
Tax Sale	May 15 of ensuing year

Total assessed value for the Sheriff was \$79,447,343 in 2011. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption for the Sheriff was a total of \$16,176,475 of the assessed value in 2011.

The principal taxpayers of the Sheriff are:

<u>Taxpayer</u>	<u>Assessed Value</u>	<u>Percent of Total Assessed Value</u>
West Fraser	\$ 5,733,664	7.2%
Entergy Louisiana, LLC	5,152,250	6.5%
Weyerhaeuser	4,703,938	5.9%
Plum Creek Timber	1,892,378	2.4%
Arclin U.S.A., Inc.	1,453,624	1.8%
Bank of Winnfield	1,366,307	1.7%
BellSouth Telecommunications	1,356,780	1.7%
Gulf South Pipeline Co, LP	1,348,480	1.7%
Kansas City Southern Railway	1,180,220	1.5%
PBS Lumber Manufacturing, LLC	1,153,591	1.5%
Tennessee Gas Pipeline Co	<u>1,045,850</u>	<u>1.3%</u>
 Total	 <u>\$ 26,387,082</u>	 <u>33.2%</u>

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 4—CASH AND CASH EQUIVALENTS

At June 30, 2012, the carrying amount of the Sheriff's cash and cash equivalents of governmental and fiduciary funds (collected bank balances) totaled \$1,021,245. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent banks. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agents. These securities are held in the name of the pledging fiscal agent banks in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2012, the Sheriff's deposits were secured from risk by federal deposit insurance of \$250,000 and the remainder by pledged securities in the name of the fiscal agent bank with a market value greater than the remaining amount.

Even though the pledged securities are considered uncollateralized (Category #3), the Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 5—REVENUES RECEIVABLE

The following is a summary of receivables as of June 30, 2012:

Civil & Criminal Fees	\$ 13,094
Grants	50,452
Prisoner Maintenance	21,047
Other Fees, Fines, and Commissions	5,840
Miscellaneous	<u>300</u>
Total	<u>\$ 90,733</u>

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 6—CAPITAL ASSETS

Capital asset balances and activity for the year ended June 30, 2012 are as follows:

<u>Governmental Activities</u>	<u>Balance 07-01-11</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06/30/12</u>
Capital Assets—Not Depreciated:				
Land	\$ 8,000	\$ -	\$ -	\$ 8,000
Capital Assets—Depreciated:				
Furniture and Equipment	591,370	2,730	-	594,100
Vehicles	524,520	60,123	193,482	391,161
Buildings	149,576	-	-	149,576
Total Assets	<u>1,273,466</u>	<u>62,853</u>	<u>193,482</u>	<u>1,142,837</u>

<u>Governmental Activities</u>	<u>Balance 07-01-11</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06/30/12</u>
Less Accumulated Depreciation:				
Furniture and Equipment	458,577	35,222	-	493,799
Vehicles	305,972	81,199	165,403	221,768
Buildings	36,989	4,833	-	41,822
Total Accum. Depreciation	<u>801,538</u>	<u>121,254</u>	<u>165,403</u>	<u>757,389</u>
Net Capital Assets	<u>\$ 471,928</u>			<u>\$ 385,448</u>

Depreciation expense for the year ended June 30, 2012 of \$121,254 is charged to the public safety expenditures.

NOTE 7—LEASES

During the year ended June 30, 2012, a capital lease originating July 23, 2008 was paid off. Interest in the amount of \$529 was incurred during the fiscal year ended June 30, 2012 and charged to the Public Safety function. The following is a summary of changes in debt due to leases for the year ended June 30, 2012:

Balance July 1, 2011	\$ 23,490
Additional Borrowings	0
Principal Payments	(23,490)
Balance June 30, 2012	<u>\$ 0</u>

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 8—SHORT TERM BORROWING

During the fiscal year ending June 30, 2011, the Winn Parish Sheriff obtained permission from the State Bonding Commission to borrow up to \$1,000,000 to cover a short-term cash deficit. During fiscal year ended June 30, 2012 the interest on borrowings totaling \$9,231 was incurred and charged to the Public Safety function. Below is a summary of the activity for the year:

Balance July 1, 2011	\$	100,205
Additional Borrowings		390,145
Principal Payments		<u>(490,350)</u>
Balance June 30, 2012	\$	<u>0</u>

NOTE 9—PENSION PLAN

Plan Description—Substantially all employees of the Winn Parish Sheriff participate in the Louisiana Sheriffs’ Pension and Relief Fund (“System”). The Sheriffs’ Pension and Relief Fund is a multiple employer (cost-sharing), statewide public employee retirement system (PERS) that is administrated and controlled by a separate board of trustees.

All sheriffs, deputies, and other employees who are 18 years or older at the time of original employment, who earn per month not less than \$400 if employed after September 7, 1979 and before January 1, 1991; \$550 if employed between January 1, 1991 and December 31, 1999; and \$800 if employed after January 1, 2000, are required to participate in the System. Employees whose employment began before January 1, 2012 are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit, payable monthly for life, equal to a percentage of their final-average salary for each year of credited service. Those employed originally after January 1, 2012, are eligible to retire at 62 years of age with 12 years of creditable service, at 60 with 20 years of service and at 55 with 30 years of service. The retirement benefit cannot exceed 100 percent of their final-average salary. Final-average salary for employees hired before June 30, 2006, is the employee’s average salary over the 36 consecutive or joined months that produce the highest average. For those whose first eligible employment began after July 1, 2006, final average salary is calculated using the 60 highest successive months of employment. Employees whose employment began prior to January 1, 2012, and who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. If these employees terminate with at least 20 years of credited service they are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

The System issues an annual publicly available financial report that includes financial statements and required supplemental information for the System. That report may be obtained by writing to the Louisiana Sheriffs' Pension and Relief Fund, 1225 Nicholson Drive, Baton Rouge, LA 70802 or by calling (800) 586-9049.

Funding Policy—Contributions to the System include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. State statute requires covered employees to contribute a percentage of their salaries to the System and such percentage is presently 10.0%. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. During year ended June 30, 2012, the current rate for employers is 12.5%. The Winn Parish Sheriff's office contributions to the System for the years ended June 30, 2012, 2011, and 2010 were \$145,675, \$164,275, and \$109,922, respectively, and were equal to the required contributions for each year.

NOTE 10—OTHER POST EMPLOYMENT BENEFITS

On July 1, 2009, the Winn Parish Sheriff implemented Governmental Accounting Standards Board Statement No. 45 (GASB 45) entitled "Accounting and Financial Reporting by Employers for Post Employment Benefits Other than Pensions" (OPEB). The major change under GASB 45 is to attribute the cost of postretirement benefits (medical, dental and life insurance) to the time in which the employee is working for the employer. This standard does not require the funding of these benefits, but it does require recognizing the liability and expense in the financial statements. The Sheriff recognized a noncurrent liability of \$925,039 for 2012 in the Statement of Net Assets. A \$339,099 expense is included in personnel services and related benefits expense in the Statement of Activities.

Plan Description - The Winn Parish Sheriff provides certain continuing health and dental care and life insurance benefits for its retired employees. Eligibility for medical coverage is based on 60 years old and 10 years of service, 55 years old and 12 years of service, or 30 years of service at any age.

Funding Policy - These benefits for the retirees are provided through an insurance company on a pay-as-you-go basis. The Sheriff contributes 100% of the cost of current-year premiums for eligible retirees. The Sheriff receives reimbursement from the retiree for dependent coverage. The Sheriff will recognize the cost of providing these benefits (Sheriff's cost of premiums) as expenditure when the monthly premiums are paid. For the year ended June 30, 2012, the total amount of net premiums paid for retirees totaled \$49,196.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Annual OPEB Cost and Net OPEB Obligation - The Sheriff's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC). The Sheriff has elected to calculate the ARC and related information using the Unit Credit Actuarial Cost Method. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (of funding excess) over a period not to exceed thirty years. The following table shows the components of the Sheriff's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Sheriff's net OPEB obligation to the Retiree Health Plan for year ended June 30, 2012:

DISCOUNT RATE—1.07%

Determination of Annual Required Contribution-	
Normal Cost at Fiscal Year End	\$293,411
Amortization of UAAL	<u>88,614</u>
Annual Required Contribution (ARC)	\$382,025
Determination of Net OPEB Obligation-	
Annual Required Contribution	\$382,025
Interest on Prior Year Net OPEB Obligation	6,270
Adjustment to ARC	<u>0</u>
Annual OPEB Cost	388,295
Assumed Contributions Made	<u>(49,196)</u>
Estimated Increase in Net OPEB Obligation	339,099
Net OPEB Obligation - Beginning of Year	<u>585,940</u>
Estimated Net OPEB Obligation - End of Year	<u>\$925,039</u>

The Sheriff's estimated annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net obligation for year ended 2012 and the two preceding fiscal years assuming the plan is not prefunded (1.07% discount rate in current year and 2% discount rate in two preceding years):

<u>Fiscal</u> <u>Year Ended</u>	<u>Discount</u> <u>Rate</u>	<u>Annual</u> <u>OPEB Cost</u>	<u>% of OPEB</u> <u>Cost Contributed</u>	<u>Net OPEB</u> <u>Obligation</u>
06/30/2012	1.07%	\$ 388,295	13%	\$ 925,039
06/30/2011	2.00%	348,113	13%	585,940
06/30/2010	2.00%	342,457	17%	282,791

Funded Status and Funding Progress - The Sheriff's actuarial accrued liability for benefits was \$2,874,889. The covered payroll (annual payroll of active employees covered by the plan) was \$654,647, and the ratio of the unfunded actuarial accrued liability (UAAL) to the covered payroll was 439 percent.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about rates of interest, future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Methods and Assumptions - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The unit credit actuarial cost method was used with the estimates based to an important degree on the assumptions made relative to various occurrences, such as rate of expected investment earnings by the fund, rates of mortality among active and retired employees, rates of termination from employment, and retirement rates. In the current valuation, the actuarial assumptions used for the calculation of costs and liabilities are:

MEASUREMENT DATE
Benefit liabilities are valued as of July 1, 2011

DISCOUNT RATE FOR VALUING LIABILITIES
Without prefunding - 1.07% per annum, compounded annually

MORTALITY RATES
Based on Mortality Tables published by the National Vital Statistics Reports,
Vol. 59, No.9, September 28, 2011 for Males & Females by Age

NOTE 11—ON BEHALF PAYMENTS

Certain employees of the Winn Parish Sheriff receive supplemental pay from the State. In accordance with GASB Statement No. 24, the Sheriff has recorded revenues and expenditures for these payments in the General Fund. Revenues and expenditures under this arrangement totaled \$46,218 for the fiscal year ended June 30, 2012.

NOTE 12—SERVICES PROVIDED BY WINN PARISH POLICE JURY

The Sheriff's office is located in the parish courthouse. Expenditures for maintenance and operation of the parish courthouse, as required by state statute, are paid by the Winn Parish Police Jury.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 13—CHANGES IN AGENCY BALANCES

A summary of changes in agency balances due to taxing bodies and others is as follows:

<u>Funds</u>	<u>Balance</u> <u>07-01-11</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>06-30-12</u>
Civil	\$ 2,302	\$ 934,060	\$ 915,495	\$ 20,867
Cash Bond	36,405	488,473	477,339	47,539
Tax Collector	589,910	6,687,078	6,667,180	609,808
Inmate	2,283	33,975	27,527	8,731
Work Release	33,768	38,736	72,504	0
W/R Expenses	4,224	26,341	30,565	0
Totals	<u>\$ 668,892</u>	<u>\$ 8,208,663</u>	<u>\$ 8,190,610</u>	<u>\$ 686,945</u>

NOTE 14—EX-OFFICIO TAX COLLECTOR

The amount of cash on hand at year-end was \$609,808. The amount of taxes collect by the taxing authority was:

Winn Parish School Board	\$ 2,751,893
Winn Parish Police Jury	1,126,965
Winn Parish Sheriff	1,284,928
Winn Parish Assessor	311,537
Winn Parish Fire District	560,421
Louisiana Tax Commission	1,402
Louisiana Forestry Commission	30,239
Pension Funds	179,714
Total	<u>\$ 6,247,099</u>

All assessed taxes after change orders approved by the LA Tax Commission were collected as of June 30, 2012.

NOTE 15—TAXES PAID UNDER PROTEST

The unsettled balances due to taxing bodies and others in the agency fund at June 30, 2012, include \$571,369 of taxes paid under protest. These monies include interest earned as certificates of deposit and are held pending resolution of the protest. They are accounted for in the Tax Collector Agency Fund.

WINN PARISH SHERIFF
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 16—STATE REVENUE SHARING FUNDS

The revenue sharing funds received during the year were distributed as follows:

Winn Parish Sheriff	\$	109,946
Winn Parish School Board		79,801
Winn Parish Police Jury		89,956
Winn Parish Assessor		25,664
Pension Funds		<u>7,581</u>
Total		<u>\$ 312,948</u>

NOTE 17—PENDING LITIGATION

At June 30, 2012 there were outstanding civil suits seeking damages against the prior management of the Winn Parish Sheriff. Although the outcome of these suits is not presently determinable, the opinion of the Sheriff and legal counsel is that resolution of this matter would not create a liability in excess of insurance coverage that would have a material adverse effect on the financial condition of the Sheriff.

NOTE 18—SUBSEQUENT EVENTS

Management has evaluated events through November 30, 2012, the date which the financial statements were available for issue. Items to be reported as subsequent events include settlement of certain protested taxes and borrowing approved by the State Bonding Commission. Subsequent to June 30, 2012, some \$500,179 in protested taxes were settled and distributed to their respective governmental bodies. The Sheriff's General Fund received \$83,135 of this total. Also subsequent to the fiscal year end, the State Bonding Commission approved short-term borrowings of up to \$350,000 to cover operating cost of the Sheriff's office. As of November 30, 2012, only \$250,000 in debt proceeds had been acquired.

**OTHER REQUIRED
SUPPLEMENTARY INFORMATION**

WINN PARISH SHERIFF
BUDGETARY COMPARISON SCHEDULE—GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Favorable (Unfavorable)
Revenues:				
Taxes:				
Ad Valorem	\$1,269,800	\$1,272,226	\$1,277,797	\$ 5,571
Fines, Fees, Commissions, & Charges for Services:				
Civil & Criminal Fees	105,000	107,771	116,808	9,037
Commissions-Taxes	7,200	5,340	5,338	(2)
Commissions-Fines & Bonds	32,500	32,491	35,929	3,438
Prisoner Maintenance	525,700	289,459	256,824	(32,635)
Other Fines, Fees, Commissions & Charges for Services	63,500	108,940	107,072	(1,868)
Intergovernmental:				
Federal Grants	3,150	2,790	3,636	846
Other Grants	110,000	119,316	67,320	(51,996)
State Funding:				
Supplemental Pay	58,000	55,174	46,218	(8,956)
Revenue Sharing	110,000	110,000	109,946	(54)
Miscellaneous:				
Interest	1,600	250	674	424
Donations	<u>18,000</u>	<u>0</u>	<u>7,097</u>	<u>7,097</u>
Total Revenues	<u>2,304,450</u>	<u>2,103,757</u>	<u>2,034,659</u>	<u>(69,098)</u>
Expenditures:				
Public Safety—Current:				
Personnel & Related Benefits	1,206,999	1,257,067	1,170,346	86,721
Operating Services	236,210	165,095	151,080	14,015
Materials & Supplies	263,950	234,439	191,035	43,404
Travel & Other Charges	10,000	6,152	3,542	2,610
Debt Service:				
Principal Payments	150,000	500,000	513,840	(13,840)
Interest Payments	0	0	9,760	(9,760)
Capital Outlay	<u>100,000</u>	<u>89,047</u>	<u>62,853</u>	<u>26,194</u>
Total Expenditures	<u>1,967,159</u>	<u>2,251,800</u>	<u>2,102,456</u>	<u>149,344</u>
Excess (Deficiency) of Revenues, over Expenditures	337,291	(148,043)	(67,797)	80,246

(Continued)

WINN PARISH SHERIFF
BUDGETARY COMPARISON SCHEDULE—GENERAL FUND (continued)
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budget</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Amended</u>		(Unfavorable) Favorable
Other Financing Sources/(Uses):				
Debt Proceeds	150,000	500,000	390,145	(109,855)
Sales of Assets & Insurance Proceeds	<u>10,000</u>	<u>31,680</u>	<u>52,783</u>	<u>21,103</u>
Total Other Financing Sources/(Uses)	<u>160,000</u>	<u>531,680</u>	<u>442,928</u>	<u>(88,752)</u>
Excess (Deficiency) of Revenues & Other Financing Sources over Expenditures & Other Financing Uses				
	<u>497,291</u>	<u>383,637</u>	<u>375,131</u>	<u>(8,506)</u>
Fund Balance—Beginning of Year	<u>(22,246)</u>	<u>(22,246)</u>	<u>(22,246)</u>	<u>0</u>
Fund Balance—End of Year	<u>\$ 475,045</u>	<u>\$ 361,391</u>	<u>\$ 352,885</u>	<u>\$ (8,506)</u>

See accountant's report.

Concluded

STATE OF LOUISIANA.
PARISH OF WINN

AFFIDAVIT

Cranford Jordan, Sheriff of Winn Parish

BEFORE ME, the undersigned authority, personally came and appeared.

Cranford Jordan, Sheriff of Winn Parish, State of Louisiana, who after
Being duly sworn, deposed and said;

The following information is true and correct as stated in the June 30, 2012 Financial Report:

NOTE 14—EX-OFFICIO TAX COLLECTOR

The amount of cash on hand at year-end was \$609,808. The amount of taxes collect by the taxing authority was:

Winn Parish School Board	\$	2,751,893
Winn Parish Police Jury		1,126,965
Winn Parish Sheriff		1,284,928
Winn Parish Assessor		311,537
Winn Parish Fire District		560,421
Louisiana Tax Commission		1,402
Louisiana Forestry Commission		30,239
Pension Funds		179,714
Total	\$	<u>6,247,099</u>

All assessed taxes after change orders approved by the LA Tax Commission were collected as of June 30, 2012.

NOTE 15—TAXES PAID UNDER PROTEST

The unsettled balances due to taxing bodies and others in the agency fund at June 30, 2012, include \$571,369 of taxes paid under protest. These monies include interest earned as certificates of deposit and are held pending resolution of the protest. They are accounted for in the Tax Collector Agency Fund.


Cranford Jordan,
Sheriff of Winn Parish

SWORN to and subscribed before me, Notary, this 18th day of December, 2012
in my office in Winnfield, Louisiana


Notary Signature

NOTARY L. 12/18/12
Notary Public, Winn Parish
Notary No. 88140
Commission Expires At Death

**OTHER
SUPPLEMENTARY INFORMATION**

WINN PARISH SHERIFF
FIDUCIARY FUNDS - AGENCY FUNDS
STATEMENT OF COLLECTIONS, DISTRIBUTIONS, AND UNSETTLED DEPOSITS
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Civil</u>	<u>Cash Bond</u>	<u>Tax Collector</u>	<u>Inmate</u>	<u>Work Release</u>	<u>W/R Expense</u>	<u>Totals</u>
Unsettled Balances 07/01/11	\$ 2,302	\$ 36,405	\$ 589,910	\$ 2,283	\$33,768	\$ 4,224	\$ 668,892
Additions:							
Deposits:							
Ad Valorem Taxes			6,247,099				6,247,099
State Revenue Sharing			312,948				312,948
Sheriff Sales	748,367						748,367
Garnishments	150,837						150,837
Parish Licenses			84,243				84,243
Fines & Costs		488,273					488,273
Commissary Receipts				33,975			33,975
W/R Receipts					38,736	26,341	65,077
Other	<u>34,856</u>	<u>200</u>	<u>42,788</u>				<u>77,844</u>
Totals	<u>934,060</u>	<u>488,473</u>	<u>6,687,078</u>	<u>33,975</u>	<u>38,736</u>	<u>26,341</u>	<u>8,208,663</u>
Deductions:							
Deposits Settled to:							
Louisiana Dept							
of Ag & Forestry			30,251				30,251
North LA Crime Lab		23,175					23,175
Winn Parish:							
Police Jury		135,708	1,317,461				1,453,169
School Board			2,811,093				2,811,093
Sheriff General Fund	85,658	73,564	1,422,040	5,500	8,898	25,245	1,620,905
Sheriff W/R Exp Fund					26,341		26,341
Clerk of Court	21,503	70,413					91,916
Assessor			335,608				335,608
Fire Protect Dist No. 3			556,326				556,326
Pension Funds			187,295				187,295
Eighth Judicial District:							
District Attorney		36,673					36,673
District Court		60,165					60,165
Indigent Defender Board		41,509					41,509
Attorneys, Litigants,							
Appraisers, Etc.	622,881						622,881
Other Sheriffs	2,133						2,133
Garnishments	146,872						146,872
Redemption Deeds	21,575						21,575
Inmate Settlements				5,237	28,875		34,112
Other Settlements	<u>14,873</u>	<u>36,132</u>	<u>7,106</u>	<u>16,790</u>	<u>8,390</u>	<u>5,320</u>	<u>88,611</u>
Totals	<u>915,495</u>	<u>477,339</u>	<u>6,667,180</u>	<u>27,527</u>	<u>72,504</u>	<u>30,565</u>	<u>8,190,610</u>
Unsettled Balances 06/30/12	<u>\$ 20,867</u>	<u>\$ 47,539</u>	<u>\$ 609,808</u>	<u>\$ 8,731</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 686,945</u>

COMPLIANCE AND OTHER MATTERS

Shanna Jones, CPA

157 Larry Bruce Rd
Winnfield, LA 71483
792-8544

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENTAL AUDITING STANDARDS*

Cranford Jordan, Sheriff
of Winn Parish
P.O. Box 950
Winnfield, Louisiana

I have audited the financial statements of the governmental activities, the major fund, the aggregate remaining fund and fiduciary funds of Winn Parish Sheriff as of and for the year ended June 30, 2012, which collectively comprise the Sheriff's basic financial statements and have issued my report thereon dated November 30, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the U.S. and the *Louisiana Governmental Audit Guide*.

Internal Control Over Financial Reporting

Management of the Winn Parish Sheriff is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing the audit, I considered the Winn Parish Sheriff's internal control over financial reporting as a basis for designing my audit procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Sheriff's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Sheriff's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Sheriff's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

(Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Winn Parish Sheriff's financial statements are free of material misstatement, I performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. This instance is described in the accompanying schedule of audit findings as item 12-01.

This report is intended solely for the information and use of the Louisiana Legislative Auditor, management of the Winn Parish Sheriff and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana R.S. 24:513 this report is a matter of public record and its distribution is not limited.



Shanna Jones, CPA
Winnfield, Louisiana
November 30, 2012

Concluded

**WINN PARISH SHERIFF
SCHEDULE OF AUDIT FINDINGS
YEAR ENDED JUNE 30, 2012**

A. SUMMARY OF AUDIT RESULTS

1. The Auditor's Report expresses an unqualified opinion on the financial statements of the Winn Parish Sheriff.
2. There were no significant deficiencies noted during the audit of the financial statements.
3. One instance of noncompliance material to the financial statements of the Winn Parish Sheriff was disclosed during the audit as noted below.

B. FINANCIAL STATEMENTS AUDIT

The following finding relates to the financial statements and is required to be reported in accordance with Governmental Auditing Standards.:

Compliance

12-01 Control over Account Reconciliations

Finding—The DARE Fund was not reconciled as of June 30, 2012.

Recommendation—Account should be reconciled on a timely basis to insure accurate reporting.

Response—Fund is being set up in QuickBooks and will be reconciled and reviewed for accuracy.

C. PRIOR YEAR FINDINGS

The prior year was audited by other auditors. Their report dated December 22, 2011, showed one finding as follows:

Compliance

11-01 Local Government Budget Act

Finding – Actual expenditures exceeded budgeted expenditures by more than 5% variance allowable.

Status- As of June 30, 2012, the Sheriff is evaluating budget to actual on a monthly basis.