

9169

**CADDO PARISH COMMUNICATIONS  
DISTRICT NUMBER ONE  
(a component unit of the Caddo Parish Commission)  
Shreveport, Louisiana  
DECEMBER 31, 2007**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 6/25/08

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

SHREVEPORT, LOUISIANA

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SHREVEPORT, LOUISIANA

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**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**

**CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE**  
**SHREVEPORT, LOUISIANA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED DECEMBER 31, 2007**

Our discussion and analysis of Caddo Parish Communications District Number One's (the District) financial performance provides an overview of the Caddo Parish Communications District Number One's financial activities for the fiscal year ended December 31, 2007. Please read it in conjunction with the District's financial statements, which follows this section.

**FINANCIAL HIGHLIGHTS**

The Caddo Parish Communications District Number One's net assets increased by \$1,262,570 or 13.4%.

The Caddo Parish Communications District Number One's total general revenues were \$4,778,275 in 2007 compared to \$4,250,694 in 2006.

During the year ended December 31, 2007, the Caddo Parish Communications District Number One had total expenses, excluding depreciation of \$1,098,520, of \$2,417,185 compared to total expenses, excluding depreciation of \$1,091,366, of \$2,501,280, for the year ended December 31, 2006.

As of December 31, 2007, the assets of the District exceeded liabilities by \$10,694,869. \$7,955,310 or 74.4% of net assets are invested in capital assets while \$2,739,559 or 25.6% of net assets are unrestricted and may be used at the District's discretion to meet on going obligations to the citizens.

The Management's Discussion and Analysis (MD&A) is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The MD&A is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements.** The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

- The Statement of Net Assets presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.
- The Statement of Activities presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

**Fund Financial Statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has only one fund - General Fund, which is a governmental fund.

- *Governmental funds.* Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources at the end of the fiscal year. Such information may be useful in evaluating the District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental funds Balance Sheet and the governmental funds Statement of Revenues, Expenditures, and Change in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided to demonstrate compliance with these budgets.

## **FINANCIAL ANALYSIS OF GOVERNMENT-WIDE ACTIVITIES**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceed liabilities by \$10,694,869 as of December 31, 2007, compared to \$9,432,299 at the end of the previous year.

The largest portion of the District's net assets totaling \$7,955,310 is in its investment in capital assets. The District uses these capital assets in the execution of its duties; consequently, these assets are not available for future spending. The investment in capital assets has been reduced by the amount of outstanding debt, the proceeds of which were used in the construction or purchase of the assets.

**Table 1  
Net Assets**

	<u>Governmental Activities</u>	
	<u>2007</u>	<u>2006</u>
Current and other assets	2,927,123	2,207,971
Capital assets	<u>13,944,205</u>	<u>14,455,328</u>
Total assets	<u>16,871,328</u>	<u>16,663,299</u>
Current and other liabilities	164,632	205,196
Long-term liabilities (including current portion)	<u>6,011,827</u>	<u>7,025,804</u>
Total liabilities	<u>6,176,459</u>	<u>7,231,000</u>
Net assets:		
Invested in capital assets, net of related debt	7,955,310	7,459,690
Unrestricted	<u>2,739,559</u>	<u>1,972,609</u>
Total net assets	<u>10,694,869</u>	<u>9,432,299</u>

The balance of unrestricted net assets of \$2,739,559, at December 31, 2007, is used to meet the District's ongoing obligations to citizens.

Governmental activities increased the District's net assets by \$1,262,570 for the year ended December 31, 2007, which was a 13.4% increase in the net assets, compared to an increase of \$658,048 for the year ended December 31, 2006, which was a 7.5% increase in net assets. Key elements of the increases are as follows:

**Table 2  
Changes in Net Assets**

	<u>Governmental Activities</u>	
	<u>2007</u>	<u>2006</u>
Revenues-general:		
Telephone tariffs	3,863,501	3,869,342
Settlement agreement	448,621	-
Other	<u>466,153</u>	<u>381,352</u>
Total revenues	<u>4,778,275</u>	<u>4,250,694</u>
Expenses:		
Public safety	<u>3,515,705</u>	<u>3,592,646</u>
Increase (decrease) in net assets	<u>1,262,570</u>	<u>658,048</u>
Net assets, beginning of year	<u>9,432,299</u>	<u>8,774,251</u>
Net assets, end of year	<u>10,694,869</u>	<u>9,432,299</u>

Total revenues increased \$527,581 (12.4%) from 2006 to 2007. A significant portion of the increase is due to the District receiving a settlement from a vendor from an agreement to purchase and implement a telecommunications system. The settlement resulted in a gain to the District of \$448,621. Proceeds received from the settlement were used to purchase a replacement system.

## FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

### *Governmental Funds*

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a district's net resources available for spending at the end of the fiscal year.

- As of the close of the current fiscal year, the District's general fund reported an ending fund balance of \$2,758,632, an increase of \$761,841 (38.1%) from the prior fiscal year. The fund balance is unreserved, except for \$28,346 reserved for prepaid assets. The increase is due primarily to the District's revenues exceeding the expenditures for the year.

### *Budgetary Highlights*

The original budget for the year ended December 31, 2007 for the District was adopted in December 2006. Three budget revisions were made during the year ended December 31, 2007. The District's budgetary comparison schedule is presented as required supplementary information and shown on Page 17. There were no significant variations between final budget amounts and actual budget results. There were no significant changes from the original budgeted amounts except for amending the budget to reflect the settlement proceeds of \$597,066 from an agreement with a vendor for a telecommunications system and the resulting purchase of a replacement system for \$655,580.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

**Capital Assets:** The District's investment in capital assets as of December 31, 2007 amounts to \$13,944,205 (net of accumulated depreciation) compared to \$14,455,328 at December 31, 2006. This investment in capital assets includes land, building and improvements, and furniture and equipment. During 2007, the District added \$735,842 in capital assets which were offset by \$1,098,520 in current year depreciation and retirement of equipment for \$148,445. For additional information regarding capital assets, see Notes 1 and 3 to the basic financial statements.

**Long-Term debt:** At December 31, 2007, the District had total debt outstanding of \$6,011,827 compared to \$7,025,804 at December 31, 2006. The following table summarizes debt outstanding at December 31, 2007 and 2006:

Table 3  
Outstanding Debt

	<u>2007</u>	<u>2006</u>
Certificates of indebtedness	6,055,000	7,080,000
Deferred loss on refunding	<u>( 43,173)</u>	<u>( 54,196)</u>
Total	<u>6,011,827</u>	<u>7,025,804</u>

For additional information regarding long-term debt, see Note 6 to the basic financial statements.



## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

The historical results were utilized to project revenues and expenditures in preparing the budget for the fiscal year 2008. The following economic factors were considered when preparing the budget for the year ended December 31, 2008.

There were no significant changes in budgeted revenues and expenditures for 2008 and 2007, except for the budgeting in 2007 of the proceeds received from a vendor for settlement of an agreement to update the existing 911 software and expenditures to complete the upgrade of the software.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Martha Carter, 911 Administrator, or by calling (318) 675-2222.

**AUDITED FINANCIAL STATEMENTS**

**HEARD  
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& VESTAL**  
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May 30, 2008

Members of the Board of Commissioners  
Caddo Parish Communications District Number One  
Shreveport, Louisiana

### Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities and the major fund of the Caddo Parish Communications District Number One (the District), a component unit of the Caddo Parish Commission, as of and for the year ended December 31, 2007, which collectively comprise the District's basic financial statements. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of December 31, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 30, 2008, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on Pages i-v, and the budgetary comparison schedule information on Pages 17-18 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

**HMV**

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Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The information required in accordance with Louisiana Revised Statute (LRS) 33:9109E on Page 19 is presented for purposes of additional analysis as required by LRS 33:9109E and is not a required part of the basic financial statements. The information required by LRS 33:9109E has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

Heard, McElroy & Vestal, LLP

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

STATEMENT OF NET ASSETS

DECEMBER 31, 2007

ASSETS

Cash and cash equivalents	2,273,701
Accounts receivable	602,144
Prepaid assets	28,346
Bond issuance costs, net of accumulated amortization	22,932
Capital assets:	
Land	448,307
Other capital assets, net of accumulated depreciation	<u>13,495,898</u>
Total assets	16,871,328

LIABILITIES

Accounts payable	95,322
Interest payable	19,073
Deferred revenue	50,237
Long-term liabilities:	
Due within one year	1,075,000
Due in more than one year	<u>4,936,827</u>
Total liabilities	6,176,459

NET ASSETS

Invested in capital assets, net of related debt	7,955,310
Unrestricted	<u>2,739,559</u>
Total net assets	<u>10,694,869</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2007

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues- Charges for Services</u>	<u>Net (Expenses) Revenue and Changes in Net Assets</u>
Total governmental activities-public safety	(3,515,705)	-	(3,515,705)
General revenues:			
Telephone tariff			3,863,501
Tower lease income			163,867
Interest			109,257
Settlement gain			448,621
Miscellaneous			<u>193,029</u>
Total general revenues			<u>4,778,275</u>
Change in net assets			1,262,570
<u>Net assets, beginning of year</u>			<u>9,432,299</u>
<u>Net assets, end of year</u>			<u>10,694,869</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

GOVERNMENTAL FUND

BALANCE SHEET

DECEMBER 31, 2007

	<u>General Fund</u>
<b><u>ASSETS</u></b>	
Cash and cash equivalents (Note 2)	2,273,701
Accounts receivable	602,144
Prepaid assets	<u>28,346</u>
Total assets	<u>2,904,191</u>
<b><u>LIABILITIES AND FUND BALANCE</u></b>	
<u>Liabilities:</u>	
Accounts payable	95,322
Deferred revenue (Note 4)	<u>50,237</u>
Total liabilities	145,559
<u>Fund balance:</u>	
Reserved:	
For prepaid assets	28,346
Unreserved and undesignated	<u>2,730,286</u>
Total fund balance	<u>2,758,632</u>
Total liabilities and fund balance	<u>2,904,191</u>

The accompanying notes are an integral part of these financial statements.

**CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE**  
**RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET**  
**TO THE STATEMENT OF NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2007**

Fund balances-total governmental funds		2,758,632
<p>Amounts reported for governmental activities in the statement of net assets are different because:</p>		
<p>Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.</p>		
Cost of capital assets	22,696,389	
<u>Less-accumulated depreciation</u>	<u>(8,752,184)</u>	13,944,205
<p>Governmental funds report the effects of debt issuance costs and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of net assets.</p>		
Bond issuance costs	55,635	
Accumulated amortization	(32,703)	
Loss on refunding	92,777	
<u>Accumulated amortization</u>	<u>(49,604)</u>	66,105
<p>Long-term liabilities and interest payable applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities.</p>		
<p>Balances at December 31, 2007, are:</p>		
Long-term liabilities-certificates of indebtedness	(6,055,000)	
<u>Interest payable</u>	<u>(19,073)</u>	<u>(6,074,073)</u>
Net assets of governmental activities		<u>10,694,869</u>

The accompanying notes are an integral part of these financial statements.



CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

GOVERNMENTAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

FOR THE YEAR ENDED DECEMBER 31, 2007

	<u>General Fund</u>
<b><u>Revenues:</u></b>	
Telephone tariffs	3,863,501
Tower lease income (Note 4)	163,867
Interest income	109,257
Settlement proceeds (Note 10)	597,066
Miscellaneous	<u>193,029</u>
Total revenues	4,926,720
<b><u>Expenditures:</u></b>	
Current-public safety:	
Personal services	584,990
Materials and supplies	24,345
Contracted services (Note 7)	1,559,808
Capital outlay:	
System enhancements:	
Computer-assisted dispatch software	655,580
Facility renovation	53,854
Debt service:	
Principal	1,025,000
Interest, fees, and charges	<u>261,302</u>
Total expenditures	<u>4,164,879</u>
<b><u>Net change in fund balance</u></b>	761,841
<b><u>Fund balance, beginning of year</u></b>	<u>1,996,791</u>
<b><u>Fund balance, end of year</u></b>	<u>2,758,632</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2007

Net change in fund balance - total governmental funds 761,841

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures:  
However, in the statement of activities, the cost of those  
assets is allocated over their estimated useful lives and  
reported as depreciation expense.

Capital outlay additions	735,842	
Depreciation expense	(1,098,520)	
Net book value of equipment retired	<u>(148,445)</u>	(511,123)

The repayment of the principal of long-term debt consumes  
the current financial resources of governmental funds, but  
has no effect on net assets.

Repayment of bond principal		1,025,000
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Governmental funds report the effects of debt issuance  
costs and similar items when debt is first issued,  
whereas these amounts are deferred and amortized  
in the statement of activities:

Amortization of bond issuance costs	(7,234)	
Amortization of loss on bond refunding	<u>(11,023)</u>	(18,257)

Interest on long-term debt in the statement of activities  
differs from the amount reported in the governmental  
funds because interest is recognized as an expenditure  
in the funds when it is due, and thus requires the use  
of current financial resources. In the statement of  
activities, however, interest expense is recognized  
as the interest accrues, regardless of when it is due.

Change in net assets of governmental activities		<u>5,109</u>
		<u>1,262,570</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2007

1. **Summary of Significant Accounting Policies**

The Caddo Parish Communications District Number One (the District) was created by the Caddo Parish Commission (the Commission) by ordinance on September 25, 1985, as provided under Louisiana Revised Statute 33:9103. The District is comprised of property within the Parish of Caddo and is governed by a Board of Commissioners. The purpose of the District is to provide a primary three-digit emergency telephone number (911) and related support system for Caddo Parish.

***Reporting Entity***

The basic criterion for determining whether a governmental organization should be included in a primary governmental unit's reporting entity for basic financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, an organization which is fiscally dependent on the primary government should be included in its reporting entity.

Parish ordinances provide that four Board members be chosen by the City of Shreveport, two be chosen by the Commission, and one be chosen by the Caddo Parish Sheriff. The Commission, however, must approve all city and Sheriff appointments. The District constitutes a political subdivision of the State of Louisiana and is a component unit of the Commission.

The accounting policies of the District conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant accounting policies:

(a) ***Basis of Presentation - Fund Accounting***

**Government-Wide and Fund Financial Statements**

The District has adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*.

The government-wide financial statements (GWFS) (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the District.

The statement of net assets presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

## 1. Summary of Significant Accounting Policies (Continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. There are no indirect expenses allocated to this function. Depreciation expense is included in the direct expense of the function. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment. Other items, such as interest income, not properly included among program revenues are reported instead as general revenues.

Separate fund financial statements (FFS) are provided for governmental funds. Major individual governmental funds are reported as separate columns in the FFS. The District has only one fund - the General Fund, which is reported as a major fund and is used to account for all the activities of the District. The operations of the General Fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. The acquisition, use, and balances of the District's expendable financial resources and the related liabilities are accounted for through the General Fund.

### (b) *Basis of Accounting*

#### **Government-Wide Financial Statements**

The statement of net assets and the statement of activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. The telephone tariff is a nonexchange transaction and is recognized in the period when the related telephone service is provided.

#### **Fund Financial Statements**

##### **Governmental Funds**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The modified accrual basis of accounting is followed by all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Telephone tariff, investment income and tower lease

**1. Summary of Significant Accounting Policies (Continued)**

income are susceptible to accrual and are recognized when earned. Miscellaneous other revenues are recorded as revenues when received in cash because they are generally not measurable until actually received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Expenditures related to long-term liabilities are recognized when the liability is incurred and has matured.

**(c) *Capital Assets***

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the GWFS. Capital assets are recorded at historical cost or estimated historical cost for assets where actual historical cost is not available, and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. The District maintains a threshold level for capitalization of \$1,500 for all fixed assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are not reported in the FFS.

Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Capital assets have not been assigned a salvage value because management feels that the salvage value is immaterial. Straight-line depreciation is calculated based on the following estimated useful lives:

Building and improvements	10-30 years
Furniture and equipment	4-30 years

**(d) *Long-Term Liabilities***

In the GWFS, long-term debt is reported as a liability in the statement of net assets. Bond issuance costs are deferred and amortized over the life of the bonds.

In the FFS, governmental funds recognize bond issuance costs as expenditures during the current period. The face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**(e) *Telephone Tariffs***

The District's primary revenue source is the landline exchange telephone service supplier's tariff collected by two area telephone companies. These tariffs are charged on the customer's monthly telephone bills. Effective September 1996, the voters approved rates for residential and commercial line customers of \$1.00 and \$2.00, respectively.

In addition, the District collects telephone tariff revenues from cellular or other wireless telecommunication service providers. In September 1996, the voters approved two propositions that (1) gave the District the authority to use such revenues for communications enhancement, (2) clarified the District's authority to collect such charges, and (3) converted the tariff to a flat rate and increased the tariff. The cellular telephone tariff rate increased from \$.40 to \$1.00 effective July 1, 1997.

1. Summary of Significant Accounting Policies (Continued)

Total revenues derived from wireless service providers in Caddo Parish for the year ended December 31, 2007, were \$1,970,803. Total expenditures for FCC-mandated communication enhancements for the year ended December 31, 2007, were \$1,391,672.

(f) *Prepaid Assets*

Prepaid assets include amounts paid for service in advance, and are shown as an asset until consumed. In addition, a corresponding amount of fund balance of the general fund has been reserved to reflect the amount of fund balance not currently available for expenditure.

(g) *Investments*

Investments in money market investments, consisting of governmental mutual money market funds, are reported at market and classified as cash and cash equivalents. State statutes generally authorize the District to invest in direct United States Treasury obligations; indebtedness issued or guaranteed by federal governmental agencies (provided such obligations are backed by the full faith and credit of the U.S. government); indebtedness issued or guaranteed by federally sponsored U.S. government agencies; time certificates of deposit of state banks organized under the laws of Louisiana and national banks having their principal office in the State of Louisiana; or mutual or trust fund institutions which are registered with the Securities and Exchange Commission.

(h) *Use of Estimates*

Management of the District has made a number of estimates and assumptions relating to the assets and liabilities and the disclosure of contingent assets and liabilities to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results could differ from those estimates.

2. Cash and Cash Equivalents

*Deposits*

At December 31, 2007, the carrying value and the bank balance of the District's bank deposits were \$635,485 and \$679,770, respectively. This difference is due to the outstanding checks at December 31, 2007. All deposits were insured entirely by federal depository insurance or collateralized with securities held in the District's name by a bank other than the pledging bank. The remaining cash balance of \$1,638,216 consisted of mutual fund investments that are not categorized as to level of risk because they are not evidenced by securities that exist in physical or book entry form. These mutual fund investments are predominantly in U.S. Treasury and Agency securities.

Custodial credit risk is the risk that, in the event of a financial institution failure, the District's deposits might not be recovered. It is the District's policy to require collateralization with securities owned by the pledging institution for those amounts of deposits in excess of federal depository insurance amounts.

3. Capital Assets

A summary of change in capital assets is as follows:

	<u>Balance January 1, 2007</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance December 31, 2007</u>
Capital assets not being depreciated:				
Land	448,307	-	-	448,307

3. **Capital Assets (Continued)**

	<u>Balance January 1, 2007</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance December 31, 2007</u>
<b>Capital assets being depreciated:</b>				
Building and improvements	5,810,643	80,262	-	5,890,905
Furniture and equipment	<u>15,946,094</u>	<u>655,580</u>	<u>244,497</u>	<u>16,357,177</u>
Total assets being depreciated	21,756,737	735,842	244,497	22,248,082
<b>Less-accumulated depreciation for:</b>				
Buildings and improvements	2,127,841	198,546	-	2,326,387
Furniture and equipment	<u>5,621,875</u>	<u>899,974</u>	<u>96,052</u>	<u>6,425,797</u>
Total accumulated depreciation	<u>7,749,716</u>	<u>1,098,520</u>	<u>96,052</u>	<u>8,752,184</u>
Total capital assets being depreciated, net	<u>14,007,021</u>	<u>(362,678)</u>	<u>148,445</u>	<u>13,495,898</u>
Capital assets, net	<u>14,455,328</u>	<u>(362,678)</u>	<u>148,445</u>	<u>13,944,205</u>

Depreciation expense of \$1,098,520 was charged to the public safety function for governmental activities.

4. **Lease Revenue**

At December 31, 2007, the District leases three communications tower sites to third party private communications service providers.

The future rental receipts for each of the years subsequent to December 31, 2007, under existing lease agreements (which expire in 2010 and 2011), are as follows:

Year Ending December 31:

2008	133,539
2009	133,539
2010	56,330
2011	<u>35,814</u>
	<u>359,222</u>

Total rental revenue under the lease agreements was \$163,867 for 2007.

At December 31, 2007, the District had received rental payments of \$50,237 related to 2008. These payments have been reflected as deferred revenue and will be recognized in 2008 in conjunction with the related lease period.

5. **Lease Commitments**

At December 31, 2007, the District has three noncancelable operating leases for the lease of land on which communication tower sites were constructed.

The minimum annual commitments under noncancelable operating leases (which expire in 2008 and 2010) are as follows:

5. Lease Commitments (Continued)

Year Ending December 31:

2008	108,185
2009	100,836
2010	20,361
2011	-
2012	-
	<u>229,382</u>

Total rental expenditures under operating leases was \$124,911 for 2007 and has been reflected in contracted services in the accompanying financial statements.

6. Long-Term Debt

Long-term debt, excluding a deferred loss on refunding of \$43,173, at December 31, 2007 consisted of the following:

\$4,500,000 Certificates of Indebtedness, Series 2000, due in annual installments of \$305,000 to \$460,000 through December 1, 2014, interest at 4.25%.	2,705,000
\$1,205,000 Certificates of Indebtedness, Series 2002 Refunding, due in annual installments of \$125,000 to \$150,000 through December 1, 2011, interest at 3.50% to 4.235%.	565,000
\$4,500,000 Certificates of Indebtedness, Series 2003 Refunding, due in annual installments of \$550,000 to \$635,000 through December 1, 2011, interest at 2.45% to 3.55%.	2,410,000
\$510,000 Certificates of Indebtedness, Series 2005, due in annual installments of \$45,000 to \$60,000 through December 31, 2014, interest at 3.60% to 3.90%.	<u>375,000</u>
	<u>6,055,000</u>

A summary of changes in long-term debt follows:

	Balance January 1, 2007	Additions	Retirements and Payments	Balance December 31, 2007	Due in One Year
Certificates of indebtedness-2000	3,010,000	-	(305,000)	2,705,000	325,000
Certificates of indebtedness-2002 Refunding	690,000	-	(125,000)	565,000	135,000
Certificates of indebtedness-2003 Refunding	2,960,000	-	(550,000)	2,410,000	570,000
Certificates of indebtedness-2005	420,000	-	(45,000)	375,000	45,000
Deferred loss on refunding	(54,196)	-	11,023	(43,173)	-
	<u>7,025,804</u>	<u>-</u>	<u>(1,013,977)</u>	<u>6,011,827</u>	<u>1,075,000</u>



6. **Long-Term Debt** (Continued)

There are a number of limitations and restrictions contained in the Certificates of Indebtedness. Management believes that the District is in substantial compliance with all significant limitations and restrictions. The certificates are secured by and payable solely from a pledge of the excess of annual revenues.

The annual requirements to amortize long-term debt as of December 31, 2007 are as follows:

Years ending December 31:	<u>Certificates of Indebtedness</u>	<u>Interest Payments</u>	<u>Total</u>
2008	1,075,000	228,870	1,303,870
2009	1,120,000	192,175	1,312,175
2010	1,165,000	152,475	1,317,475
2011	1,225,000	108,790	1,333,790
2012	460,000	61,635	521,635
2013-2014	<u>1,010,000</u>	<u>64,305</u>	<u>1,074,305</u>
	<u>6,055,000</u>	<u>808,250</u>	<u>6,863,250</u>

7. **Contracted Services**

Contracted services include payments for outside services such as telephone, equipment and property maintenance, tower rental, utilities, payments to the City of Shreveport, and professional services. Payments to the City of Shreveport were to reimburse the Shreveport Fire Department for the costs associated with providing centralized dispatching for the Caddo Parish Fire Districts. A summary of contracted services for the year ended December 31, 2007 is as follows:

Telephone	558,348
Payments to the City of Shreveport	270,602
Equipment and property maintenance	254,687
Tower rental	124,911
Professional services	90,985
Utilities	99,866
Other	<u>160,409</u>
	<u>1,559,808</u>

8. **Benefit Plan**

The District provides a deferred compensation plan in accordance with the Internal Revenue Code Section 457 (Section 457 Plan). Because the District's Section 457 Plan does not meet the criteria established under GASB Statement No. 32, the balances in assets and liabilities are not presented in the financial statements of the District. The District's contribution to the District's Section 457 Plan was \$32,488 for the year ended December 31, 2007.

9. **Risk Management**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District obtains commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the current or prior three fiscal years that exceeded the District's insurance coverage.

**10. Settlement Proceeds for Communications Software**

The District entered into an agreement in 2004 with TDS Telecom for the purchase and implementation of a parish-wide Enhanced 9-1-1 Telecommunications System. Implemented in 2005, the system failed to perform as specified in the agreement. Accordingly, the District never accepted the system and withheld final payment to TDS for \$61,124.

After negotiations with TDS Telecom, on January 16, 2007 the Board authorized the execution of a Release and Settlement Agreement which resulted in the District receiving \$597,066 for the purchase of a replacement system. Contemporaneously, the Board authorized the execution of an agreement with BellSouth to purchase the replacement system for \$655,580. Such system was installed in November 2007.

**REQUIRED SUPPLEMENTARY INFORMATION**

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

GENERAL FUND

BUDGETARY COMPARISON SCHEDULE

FOR THE YEAR ENDED DECEMBER 31, 2007

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Positive (Negative) Variance with Final Budget</u>
<b><u>Revenues:</u></b>				
Telephone tariffs	3,916,208	3,846,119	3,863,501	17,382
Tower lease income	157,090	158,455	163,867	5,412
Interest income	50,000	75,000	109,257	34,257
Settlement proceeds	-	597,066	597,066	-
Miscellaneous	<u>173,941</u>	<u>200,725</u>	<u>193,029</u>	<u>(7,696)</u>
Total revenues	4,297,239	4,877,365	4,926,720	49,355
<b><u>Expenditures:</u></b>				
Current-public safety:				
Personal services	679,762	609,962	584,990	24,972
Material and supplies	58,000	30,500	24,345	6,155
Contracted services	1,779,497	1,694,501	1,559,808	134,693
Capital outlay	150,000	720,785	709,434	11,351
Debt service (principal, interest, fees, and charges)	<u>1,286,303</u>	<u>1,286,303</u>	<u>1,286,302</u>	<u>1</u>
Total expenditures	<u>3,953,562</u>	<u>4,342,051</u>	<u>4,164,879</u>	<u>177,172</u>
<b><u>Net change in fund balance</u></b>	343,677	535,314	761,841	226,527
<b><u>Fund balance-beginning of year</u></b>	<u>1,799,249</u>	<u>1,996,791</u>	<u>1,996,791</u>	<u>-</u>
<b><u>Fund balance-end of year</u></b>	<u>2,142,926</u>	<u>2,532,105</u>	<u>2,758,632</u>	<u>226,527</u>

UNAUDITED

See accompanying independent auditor's report.

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

NOTES TO BUDGETARY COMPARISON SCHEDULE

DECEMBER 31, 2007

**Budget and Budgetary Accounting**

The District adopts a budget for the General Fund. Budgetary data was prepared based on prior year actual operating revenues and expenditures.

The District follows these procedures in establishing the budgetary data reflected in these financial statements:

- (1) The budget sub-committee prepares a proposed budget and submits it to the Board of Commissioners. At the same time, a public hearing is called.
- (2) A public hearing is held on the proposed budget.
- (3) After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is adopted through passage of a resolution at least 15 days prior to the commencement of the fiscal year for which the budget is being adopted.
- (4) The budget document is structured such that revenues are budgeted by source and appropriations are budgeted by function and by object. District policy provides that expenditures may not legally exceed appropriations on a functional basis. Budgetary amendments require approval of the Board of Commissioners. Three budget revisions were made during the year ended December 31, 2007.
- (5) All budgetary appropriations lapse at the end of each fiscal year.

The basis of accounting applied to budgetary data presented is substantially consistent with the appropriate basis of accounting for the fund.

**Excess of Expenditures Over Budget - Major Funds**

During 2007, based on the legally adopted level of control for budgetary purposes, no functions had excess expenditures over appropriations.

UNAUDITED

See accompanying independent auditor's report.

**SUPPLEMENTARY INFORMATION**

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

SUPPLEMENTARY INFORMATION IN ACCORDANCE WITH

LOUISIANA REVISED STATUTE 33:9109E

FOR THE YEAR ENDED DECEMBER 31, 2007

The District assesses a 911 surcharge fee for cellular and other wireless services. The assessment of the wireless 911 surcharge fee was approved to fund, along with other funding sources, Phases I and II enhancements required by the FCC, a parish wide 800 MHz trunked radio system, and other communication enhancements. As of December 31, 2007, the radio project is completely implemented and is being used to serve the citizens of Caddo Parish.

Total revenues derived from wireless service providers in Caddo Parish for the year ended December 31, 2007 are as follows:

2007	<u>1,970,803</u>
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Total expenditures for Phase I enhancements, the radio system, and other communication enhancements for the year ended December 31, 2007 are as follows:

Phase I enhancements	78,792
Radio communication enhancements	<u>1,312,880</u>
	<u>1,391,672</u>

UNAUDITED

See accompanying independent auditor's report.

**OTHER REPORTS**



May 30, 2008

Members of the Board of Commissioners  
Caddo Parish Communications District Number One  
Shreveport, Louisiana

**Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

We have audited the financial statements of the governmental activities and the major fund of the Caddo Parish Communications District Number One (the District), a component unit of the Caddo Parish Commission, as of and for the year ended December 31, 2007, and have issued our report thereon dated May 30, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the members of the Board of Commissioners, management, and the State of Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Heard, McHenry + Vestal, LLP

CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2007

**A. Summary of Audit Results**

1. The auditor's report expresses an unqualified opinion on the basic financial statements of Caddo Parish Communications District Number One.
2. *No reportable conditions relating to the audit of the basic financial statements are reported.*
3. No instances of noncompliance material to the basic financial statements of Caddo Parish Communications District Number One were disclosed during the audit.
4. *Caddo Parish Communications District Number One was not subject to a Federal Single Audit for the year ended December 31, 2007.*

**B. Findings - Financial Statement Audit**

None

**C. Findings and Questioned Costs - Major Federal Award Programs**

Not applicable.

**CADDO PARISH COMMUNICATIONS DISTRICT NUMBER ONE**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

**FOR THE YEAR ENDED DECEMBER 31, 2007**

**There were no findings and questioned costs from the prior year.**